Securing your next job! Action Plan

Your actions should be **SMART**. **S**pecific, **M**easurable, **A**chievable, **R**ealistic and **T**ime bound
Select 3 actions **Short term** immediately to 1 week / **Mid-term** 1 week to 1 month / **Long-term** more than 1 month
This is where your Mentor will "pin you down" setting clear objectives that will be followed-up

WHAT ARE YOU GOING TO DO	**WHAT IS THE SPECIFIC BENEFIT OF THAT ACTION?**	**WHO NEEDS TO BE INVOLVED**	**WHEN ARE YOU GOING TO DO IT?**
Example*: On Monday at 8am I am going to go to Good Recruiting with my CV and sign up for their agency.*	*By signing up with the agency I will have the support of the company in helping secure my next job.*	*Me and the recruitment agency*	*Monday at 8am*
Action 1 short-term **(List possible actions here)**			

<u>Action 2 mid-term</u> **(List possible actions here)**			

<u>Action 3 long-term</u> **(List possible actions here)**			